

**ANNEXURE Q**

**APPLICATION FOR CLOSING AN ACCOUNT  
(For Beneficiary Account only)**

Date:

To,  
Depository Back Office  
67, Sonawala Building, Opp. Stock Exchange Building,  
B. S. Marg, Fort, Mumbai - 400 023

**1. I / We hereby request you to close my/our account with you as per following details:**

Name of the holder(s)	
Sole/ First Holder	
Second Holder	
Third Holder	

**2. Reason/s for Closure of depository account:** \_\_\_\_\_

**3. DPID (of account to be closed)**

**4. Client ID (of account to be closed)**

**5. Please tick the applicable option(s)**

<input type="checkbox"/> <b>Option A</b> [There are no balances / holdings in this account ]																												
<input type="checkbox"/> <b>Option B</b> [Transfer the balances / holdings in this account as per details given]	Transfer to my / our own account (Provide target account details and enclose Client Master Report of Target Account) Transfer to any other account (Submit duly filled Delivery Instruction Slip signed by all holders)																											
	<b>Target Account Details</b>																											
	<table border="1"> <tr> <td><input type="checkbox"/> NSDL</td> <td>DP ID</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td><input type="checkbox"/> CDSL</td> <td>Client ID</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	<input type="checkbox"/> NSDL	DP ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> CDSL	Client ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> NSDL	DP ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>															
<input type="checkbox"/> CDSL	Client ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>															
<input type="checkbox"/> <b>Option C</b> [Rematerialize / Reconvert (Submit duly filled Remat / Reconversion Request Form-for mutual fund units)]																												

**6. Signature(s)**

Sole / First Holder	
Second Holder	
Third Holder	

=====

**Acknowledgement**

We hereby acknowledge the receipt of your request for closing the following Account subject to verification:

DP ID	<input type="text"/>	Client ID	<input type="text"/>
Name of Sole / First Holder			
Name of Second Holder			
Name of Third Holder			
<b>Signature of the Authorised Signatory</b>			<b>Seal/ Stamp of Participant</b>
<b>Date</b>			