

Email Account Request Form

Applicant Information			
Last Name :			
First Name :			
Employee PF Number :			
Designation :			
Date of Retirement			
Branch (with D. No.)			
Department/ Place of posting:			
Contact Details :	Extension Number : _____ Cell Number : _____		
In making this application for computing resources I hereby consent to the monitoring of my usage of these computing resources for the purposes of detecting unauthorized use and accounting. I further understand that any unauthorized usage would make me subject to disciplinary action and / or criminal prosecution. I acknowledge that I have read "Email Security Policy (PNB-ES-PL)".			
Applicant's Signature :			
Date Submitted :			
Approval (from Circle Head or Scale VI official and above, with GBPA no.)			
Name :		GBPA Number	
Designation:			
Signature :			
For IT Staff Usage			
Date Received :		Received by :	
Authorized by :		Signature :	
E mail ID details :			
Completion Date :			
Completed by :		Signature :	
Removal Date :			
Removed by :		Signature :	